



## **EXECUTIVE COMMITTEE**

Monday, January 23, 2017

10:00A.M. – 11:00 A.M.

3839 North 3rd Street, Suite 306, Phoenix, Arizona 85012

### **DRAFT MINUTES**

An Executive Standing Committee meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened Monday, January 23, 2017 at the ADDPC Office, 3839 North 3<sup>rd</sup> Street, Suite 306, Phoenix, Arizona 85012. Notice having been duly given. Present and absent were the following members of the ADDPC.

<b>Members Present</b>
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John Black, Vice- Chairperson  
Andrew Robinson, Telephone

Melissa Van Hook  
Monica Cooper, Telephone

<b>Members Absent</b>
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Ray Morris, Chairperson

<b>Staff/Guests</b>	<b>Guests</b>
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Erica McFadden, Executive Director  
Lani St. Cyr, Staff  
Marcy Crane, Staff  
Michael Leyva, Staff  
Sarah Ruf, Staff

Andrea Whitsett, Morrison Institute (by phone)  
David Daugherty, Morrison Institute (by phone)

#### **A. Call to Order**

Vice-Chairperson John Black welcomed everyone to the Arizona Developmental Disabilities Planning Council (ADDPC or Council) Executive Standing Committee meeting. The meeting was called to order at 10:02 A.M. Roll call and participant introductions were completed.

#### **B. Approval of Meeting Minutes**

The minutes from the November 17, 2016 Executive Committee meeting were reviewed.

- A motion was made by Andrew Robinson to approve the November 17, 2016 Executive Committee Meeting Minutes.
- The motion was seconded by Monica Cooper.
- The motion carried.

**C. NAU/IHD Webinar Proposal**

NAU's Institute for Human Development is proposing to partner with the ADDPC to conduct a minimum of 4 webinars, no more than 6. Proposal topics will support the Council's Goals and will be approved by Council members. Funding is limited to support IHD's staff to conduct the Webinars.

- A motion was made by Melissa Van Hook to approve the one year proposal for \$11,229.
- The motion was seconded by Monica Cooper.
- The motion carried.

**D. ASU Morrison Proposal**

The Council reviewed the Morrison Institute proposal for \$131,927. Because there was not yet a dedicated staff to complete the contract duties and Morrison is in the process of hiring, the Council wished to scale down the deliverables. Morrison has a no cost extension for the current contract in place. It will expire at the end of February. Discussion was tabled until another Executive Committee is scheduled.

**E. Council Membership Update**

Vice Chairperson John Black and Executive Director Erica McFadden reviewed the current Council Membership Roster and notated the three designations that are necessary to fill. In addition to the required state agency designation, one of the members must be a person with a developmental disability or be a parent of a child with a developmental disability. Michael Leyva stated he would reach out to his contacts for who could represent IDEA funding; John Black would reach out to AHCCCS for someone to represent SSA, Title XIX; and Erica McFadden will reach out for someone who can represent funding from the Older American's Act.

Erica McFadden also clarified that three Council Members are listed as "Holdovers" by the Governor's Office of Boards/Commissions, and their membership can be filled by another person if the Governor's Office chooses to. With respect to Melissa Van Hook standing, the Governor's Office will send her the Loyalty of Oath documents; once processed, Melissa will be in good standing with the Council. John Black also stated that two new self-advocate members recently joined the Council, Scott Lindbloom and Larry Wanger. Both of them have indicated they will be at the Council's upcoming retreat.

**F. Call to the Public**

No public members attended meeting.

**G. Adjournment**

John Black, Vice Chairperson called for a motion to adjourn the meeting.

- A motion was made by Melissa Van Hook to adjourn.
- The motion was seconded by John Black.
- The meeting adjourned at 9:40 A.M.

Dated this 23rd day of January, 2017  
Arizona Developmental Disabilities Planning Council